

2022 ASNA Risk Management Plan








Alice Springs Netball Association



2022 ASNA RISK MANAGEMENT PLAN








Alice Springs Netball Association Inc

RISK MANAGEMENT PLAN 2022

 RISK CATEGORY	 KEY RISKS	 IMPACT	 LIKELIHOOD	 ACTION	 PRIORITY	 RESPONSIBILITY
Funding/ Sponsorship	<ul style="list-style-type: none"> Loss of sponsorship Change to funding arrangements from NTG and ASTC 	Moderate	Possible	<ul style="list-style-type: none"> Major Sponsor KFC locked into sponsorship deal for 2022 and 2023 seasons Maintain relationships with minor sponsors and secure longer-term deals Develop new Sponsorship packages Continue regular applications of suitable grant opportunities through NTG, ASTC, Good Sports Foundation etc 	Medium	General Manager President Treasurer Executive Board Members
Governance	<ul style="list-style-type: none"> Lack of succession planning Potential conflicts of interest Skill deficit of board members Lack of clear role definition 	Moderate	Likely	<ul style="list-style-type: none"> 2-year Executive and Board contracts put in place and agreed upon Implementation of Committee Handbook procedures All board members to have police check, OCHRE cards and up-to date COVID vaccinations. These to be documented and filed 	Medium	Executive Board Members General Manager








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Finance	<ul style="list-style-type: none"> • Misappropriation of funds • Non-compliance of Accounting standards • Lack of due diligence • Insolvency • Competition disruption due to COVID/natural disaster 	Catastrophic	Possible	<ul style="list-style-type: none"> • Budget formalised at the beginning of each season • Budget, financial & bank statements regularly reviewed at monthly board meetings • Ensure money allotted to provisions account to cover large scale costs and depreciating assets • Two signatories required for each banking transaction performed • Compliance with end of year financial reporting 	High	Treasurer Executive Board Members General Manager
Pandemic /Public Health Emergency	<ul style="list-style-type: none"> • Interruption to competition due to COVID-19 outbreaks • Risk to staff due to nature of work with vulnerable people • Risk to players involved many of whom are in the vulnerable category e.g., children, Indigenous 	Major	Likely	<ul style="list-style-type: none"> • Ensure staff are vaccinated within the timeline recommended by the CHO • Ensure registry of vaccination proof and dates for staff, board members and ASNA volunteers and distribute registry to clubs to use 	High	General Manager Executive Board Members








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Infrastructure	<ul style="list-style-type: none"> Government protocols limiting workers/volunteer involvement unless vaccinated <p>Indoor Courts</p> <ul style="list-style-type: none"> Condition of court surface contributing to injury to players +/- officials Court surface prohibits competition <p>Outdoor Courts</p> <ul style="list-style-type: none"> Court Surface degradation Lack of shade structures leads to health concerns for participants 	Major	Possible	<ul style="list-style-type: none"> Ensure COVID-19 Business plans, statement of commitment and checklists are in place and up to date Ensure appropriate COVID-19 control strategies as per COVID plan are put in place Have contingency plans in place if interruption to competition Ensure annual maintenance of Indoor courts Regular cleaning with appropriate floor cleaner Fire management / Evacuation plans in place Requirement for outdoor courts to be re-surfaced for maximum benefit of the precinct Secured Major Community Benefit Fund Grant (\$250,000) from NTG Ongoing conversation with ASTC to secure remaining funds interruption to competition 	Medium	<p>General Manager</p> <p>Executive Board Members</p>

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Human Resources	Office Buildings <ul style="list-style-type: none"> • Ageing of facilities and office structures prevents holding of major competitions such as NT Link and Masters Games 	Major	Likely	<ul style="list-style-type: none"> • ASNA to develop a master plan for appropriate upgrade and development of Pat Gallagher Netball Precinct 	High	General Manager President
	Food and Drink (Canteen) <ul style="list-style-type: none"> • Poor maintenance of canteen facilities leads to closure of facilities and lack of rental income 	Minor	Possible	<ul style="list-style-type: none"> • Discuss with current catering staff an extended contract as well as expectations going forward to ensure rental income • Ensure contractors meet food standard and health and safety guidelines • Ensure contractors meet vaccination guidelines as developed by CHO 	Low	General Manager President
	Staff <ul style="list-style-type: none"> • Lack of long-term contracts and contingency planning • Staff illness/injury 	Major	Possible	<ul style="list-style-type: none"> • All paid staff must have OCHRE cards, police checks and up to date vaccinations. Registry will be kept of This Workload monitoring WHS Compliance Covid-19 Compliance 	Medium	General Manager

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Legal and Regulatory	Volunteers	Moderate	Possible	<ul style="list-style-type: none"> Contingency planning to be put in place between Manager and Development Officer All volunteers must have OCHRE cards and up-to-date vaccinations which are filed appropriately 	Medium	General Manager
	<ul style="list-style-type: none"> Non-compliance with reporting requirements Lack of Member Protection Policies Lack of clear policies and procedure documents Non-compliance with insurance policies Non-compliance with COVID-19 mandates Non-compliance with WHS Requirements Public Injury 	Major	Possible	<ul style="list-style-type: none"> AGM minutes and Financials to be reported following AGM Meeting Member Protection Officers and policies to be implemented prior to the 2022 season Insurances to be monitored via a compliance calendar and kept up-to date Monthly risk assessment of facility Incident reporting Contingency planning to be put in place between Manager and Development Officer 	Medium	Board Members Treasurer General Manager

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**RISK
CATEGORY**



**KEY
RISKS**



IMPACT



LIKELIHOOD



ACTION

- ASNA to approach Netball NT for an increase in funding towards paid positions/hours



PRIORITY



RESPONSIBILITY

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LIKELIHOOD DEFINITIONS

Description	Likelihood of occurrence
Rare	May occur in exceptional circumstances Not likely in the next 5 years
Unlikely	Could occur at some time Less than 25% chance of occurring
Possible	May occur at some time 25-50% chance of occurring
Likely	Will probably occur in most cases Risk has 50-75% chance of occurring
Almost Certain	Is expected in most cases Over 75% chance of occurring

IMPACT DEFINITIONS

Description	Financial loss	Reputation	Regulatory	Strategic
Catastrophic	>50% revenue	Very high customer sensitivity and irreparable damage to brand name resulting in the failure if the business r large losses	Cessation of business or loss of ability to operate due to regulatory non-compliance. Senior employees found guilty of breaches	Selection of a strategic direction that materially impacts adversely on the future of the business, possibly leading to downfall
Major	20-50% loss of revenue	Significant customer sensitivity / damage to brand name	Material fines, penalties and restrictions on business due to regulatory non-compliance. Senior employees changed for breaches	Selection of a strategic directions which requires significant resources, both monitoring and time to correct, possibly impacting adversely on part of the business
Moderate	10-20% of revenue	Moderate customer sensitivity /damage to brand name impacting noticeably on business activities and profitability	Fines due to non-compliance	Selection of a strategic direction which impacts adversely on smaller parts of the business and will require considerable resources to correct
Minor	2-10% of	Minimal customer sensitivity and damage to brand name	Censure due to non-compliance	Minimal adverse impact on strategic / operational direction
Insignificant	Up to 2% of revenue	No impact on reputation or brand name	No regulatory impact	Consequences are dealt with in routine operations

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Information, Technology and Information (to be added after Legal and Regulatory)	Loss of historical data Loss of financial records Loss of meeting records	Major	Possible	Secure information storage facility Multiple electronic copies <ul style="list-style-type: none">• Computer storage• External hard drive• Cloud based storage	Secure information storage facility Multiple electronic copies <ul style="list-style-type: none">• Computer storage• External hard drive• Cloud based storage	General Manager Board Members
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RISK MATRIX

	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain					
Likely					
Possible					
Unlikely					
Rare					